

NEW ENGLAND DISTRICT of KIWANIS
2011-12 Board of Trustee Meeting Minutes
Plymouth, Massachusetts
November 20, 2011

1. The meeting was called to order at 9:40 AM by Vesta Browne, District Governor
2. Board members present: Vesta Browne, Governor; Frank Dennett, Governor Elect; Motkue Bowles, Treasurer; Ron Sanville, IPG; Bill Jenkins, Secretar; and LTG's: Timothy McMahon, Robert Moore, Robert West, Sharon Binette, Ron Dion, Midge Lubot, Robert Bellavance, Dan Bennett, John Worswick, Jack Brown, Daryl Sylvia, Denise Rueger, Chris Holden, Foster Crawford, Gary Dowling. Also in attendance are Bart Stevens, Functions Chair; Wayne Spencer, Finance Chair; and Dave Wyskiel, Parliamentarian.
3. Guests present: Will Bradford, Circle K Governor; Cody Hopkins, Key Club Governor; Tim Daly, Circle K Advisor; Al Paul, President KFNE; Linda Wohl, Credentials Chair; John Batty, Aktion Club Advisor; Richard England, Bourne Wareham Director; Fred Bishop, Past KI Trustee; Nick DuBiago, Finance Committee; Fred Kotowski, Member; George Whitney, Key Club Advisor; Lanton Lee, KI Area Director; Wanda Baril, KFNE Board, PLGC; Leleath Bailey, President PLGC; Barbara Moore, Member. Each guest spoke briefly of their District involvement.
4. Fred Bishop, Past KI Trustee is working on information relating to "conduct unbecoming a member" for KI. He will report back to the board in April related to possible wording for our District.
5. A motion was made to accept the amended the consent agenda by Sharon Binette, seconded by Motkue Bowles. It passed.
6. A motion was made to accept Governor Browne's appointment of David Peterson as Lieutenant Governor of Division 12 and Diane Urwiller as Lieutenant Governor of Division 19 by Sharon Binette, seconded by Jack Brown. It passed.
7. Cody Hopkins, Key Club Governor reported that the District Convention (DCON) will be held in Springfield April 13-15, 2012. He asked for the LTG's to ask clubs which support Key Clubs to check their website for clubs who are arrears in their dues. Vesta added that our next Board meeting will be held at the DCON site in April.
8. Will Bradford, Circle K Governor reported that District membership was at 320 with 13 clubs. 2 new clubs are in the chartering process. The Circle K DCON will be held March 2-4, 2012 at Camp Sunshine, Casio, ME. All are invited.
9. A motion was made to approved the Consent Agenda with one item withdrawn for further discussion (budget change to LTG reimbursement for membership in another division) by Jack Brown, seconded by Sharon Binette. It passed. The written reports are posted on the NEDK website and attached by reference.
 - a. Governor Report ([Exhibit 1](#))
 - b. Secretary Report ([Exhibit 2](#))
 - c. Governor Elect Report ([Exhibit 3](#))
 - d. Lieutenant Governors Reports ([Exhibit 4.2](#), [4.5](#), [4.6](#), [4.10/11](#), [4. 15](#), [4.17](#), [4.19](#), [4.20](#), [4.21](#), [4.22](#), [4,24/25](#), [4.26](#))
 - e. SLP
 - i. YCPO Report ([Exhibit 5](#))
 - ii. K-Kids Report ([Exhibit 6](#))
 - iii. Builders Club Report ([Exhibit 7](#))
 - iv. Key Club Report ([Exhibit 8](#))
 - v. Circle K Report ([Exhibit 9](#))
 - f. Key Leader Reports (Exhibit [10.1](#), [10.2](#), [10.3](#))
 - g. Finance Report (Exhibit [11.1](#), [11.2](#), [11.3](#))
 - h. Legion of Merit Report ([Exhibit 12](#))

- i. International Leadership Committee Report ([Exhibit 13](#))
 - j. Technology Report ([Exhibit 14](#))
 - k. Interclub Report ([Exhibit 15](#))
 - l. PLGC Report ([Exhibit 16.1](#), [16.2](#))
 - m. District Awards Report (Exhibit 17)
 - n. There were several reports that were either received too late to place on the website or were hand written and therefore not included.
10. A motion was made to increase the LTG Travel line item by \$261 to provide reimbursement to the three LTG's that are covering a second division by Sharon Binette, seconded by Bob West. It passed.

New Business:

1. A motion was made to accept the proposed budget for the District Convention to be held in Leominster, MA August 16-19, 2012 as presented by the Functions Chair Bart Stevens ([Exhibit 18.1](#), [18.2](#)) by Midge Lubot, seconded by Ron Dion. It passed. Foster Crawford commented that he felt that the Conference/convention budget should not be breakeven but a profit center. Bart reminded Foster that our bylaws require that the functions are breakeven. Wayne Spencer felt that an increase in function cost could cause a drop in attendance.
2. Club Reporting schedule was discussed ([Exhibit 19](#)). A report was distributed to each Lieutenant Governor (LTG) show those club who were using KiwanisOne (KO) Reporting, those who were in arrears and those who were not using KO. Bill Jenkins asked each LTG to make a concerted effort with the non-reporting clubs to bring them online. In addition, each LTG was asked to review "Election Reports" and get non-reporting clubs up to date. The LTG's were also reminded of the database synchronization between KO and Kiwanis International scheduled for December 1, 2011. Many LTG's weren't aware of the synchronization. Bill will forward the "ClubResources Newsletter" to all LTG's.

Discussion and Action Items:

1. **Secretary/Treasurer Position:** A motion was made that the Secretary and Treasurer position be combined into one appointed position by Midge Lubot, seconded by Tim McMahon. It passed. Frank Dennett commented that the Treasurer position have been an ongoing concern of our auditors. Few of the candidates had Controller/Treasure experience which had created issues. As a result of the auditor's Management Comments, the position of Assistant Treasurer was created as a three year appointed position. Bill Jenkins is in his second year in that position. Jack Brown was concerned that the next Secretary might not have the same qualification as Bill. David Wyskiel, Parliamentarian, and his committee will prepare a amendment to the bylaws which combines the two offices for presentation to the Board at the April Board Meeting (@Key Club District Convention)
2. **Vice Governor Position:** A motion was made to create the position of Vice Governor by Robert West, seconded by Ron Dion, It failed by a majority voice vote. Vesta Browne, Governor, step down and passed the gavel to Frank Dennett, Governor Elect to speak to the motion. Vesta felt that it was difficult enough for the Governor (G) and Governor Elect (GE) to work together during the time for leading (Governor) and preparing (Governor Elect). Both she and Ron Sanville, IPG and Frank Dennett, Governor Elect have gone well. Communication between the three works but that might be the case with someone else. She also questioned the duties of the Vice Governor, since it would be seen as a preparation year very similar to the Governor Elect. There is also the concern that the Vice Governor shall be the sole candidate for Governor Elect. With those comments Frank returned the gavel to Vesta. Several spoke to the fact that it was a long time for someone to be in office and difficult to overcome if there were personality or other issues.

3. **Social Media Policy:** A motion was made to adopt the policy ([Exhibit 20](#)) with a change requiring a facebook standardized permission slip to post information about a club or an individual member by Dan Bennett, seconded by Jack Brown. It passed. Vesta will research a permission slip with KI.
4. **Background Checks:** A motion was made that the policy committee develop a policy and/or bylaw requiring a background check for all NEDK members participating in an Service Leadership Program (SLP) by Bob Moore, seconded by Midge Lubot. It passed. Said policy or bylaw to be provided to the Board prior to the April meeting.
5. **Conferences:**
 - a. **Regional Conferences:**
 - i. March 10th in Connecticut (location to be announced)
 - ii. March 17th Bermuda (location to be announced)
 - iii. March 24th in Southeastern Massachusetts (Massachusetts Maritime)
 - iv. April 21st at Camp Dream Day
 - b. **Bermuda Trip:**
 - i. **June 1-8, 2012**
6. **Name Change:** A motion was made authorizing the Kiwanis Club of Waterbury Inc. to change their name to the Kiwanis Club of Greater Waterbury Inc by Ron Dion, seconded by Jack Brown. It passed. The club had already obtained the State of Connecticut permission. The document was signed by the District Secretary and return to the club secretary, Robert Ashley, for filing with KI.
7. Vesta Browne plans to continue monthly conference calls via SKYPE on the 12th of each month.
8. The next Board Meeting will be at the Key Club Convention in Springfield, Massachusetts on Saturday, April 15 at a time to be determined.

A motion to adjourn was made by Robert West, seconded by Sharon Binette. It passed at 12:35 PM.

Respectfully submitted:
William T. Jenkins, District Secretary